

September 2019

Lander County Convention and Tourism Authority met in regular session in the Community Meeting Room of the Lander County Courthouse in Battle Mountain, Nevada on September 17, 2019, at 6:00 P.M.

Grady Pierce, Chairman
Kathy Ancho, Commissioner
Marcia Meyer, Board Member
Chad Kelley-Board Member Via Telephone
Paula Tomera, Executive Director
Rebecca Murphy, Secretary

The meeting was called to order by Mr. Pierce.

Pledge of Allegiance led by Mr. Pierce.

Let the record reflect four board members in attendance for board meeting. Mr. Ripley absent. Mr. Kelley on telephone.

APPROVAL OF AGENDA NOTICE

Ms Ancho moved to approve the agenda notice as posted, seconded by Ms Meyer. There motion was voted and carried unanimously.

APPROVAL & ACCEPTANCE OF MINUTES

Ms Meyer moved to approve the minutes for the regular meeting of August 20, 2019 seconded by Ms Ancho. The motion was voted and carried unanimously.

BOARD MEMBERS REPORTS-Agenda recommendations for next meeting.

Nothing at this time.

PAYMENT OF BILLS

The Board reviewed the following bills presented for payment:

Becky:

1. Saunders in the amount of \$2,000.00.

Paula:

1. Lander Hardware in the amount of \$19,484.10.
2. Wells Fargo in the amount of \$4,197.02.

Ms Ancho made a motion to approve the payment of bills in the amount of \$25,681.12, seconded by Ms Meyer. The motion was voted and carried unanimously.

REVIEW OF BUDGET

The cash balances in the funds Austin#45 \$239,527.49 and Battle Mountain #46 \$907,229.34.

CORRESPONDENCE

Nothing at this time.

PUBLIC COMMENT-For non-agendized items only.

Nothing at this time.

EXECUTIVE DIRECTORS REPORT

Nothing at this time.

1) Discuss & approve/disapprove Room Tax Reports to be amended for:

A. July

Ms Meyer made a motion to approve the room tax report, to be amended, seconded by Ms Ancho. The motion was voted and carried unanimously.

2) Discuss & approve/disapprove Room Tax Reports to be amended for:

A. August 2019

Ms Meyer made a motion to approve the room tax report, to be amended, seconded by Ms Ancho. The motion was voted and carried unanimously.
It was also reported that Miles End Lodge closed.

3) Discussion for possible action regarding delinquent room tax reports and penalty invoices and other matters properly relating thereto.

Staff was directed to write letter to Angie Gonzales.

4) Discussion for possible action regarding purchasing food supplies for 2019 Chukar Tournament and other matters properly relating thereto.

The board discussed the purchasing of the food supplies, they decided with the bid from the Owl Club.

Ms Ancho made a motion to accept the bid from the Owl Club, seconded by Ms Meyer. The motion was voted and carried unanimously. Mr. Pierce abstained.

5) Discussion for possible action regarding Lander County room tax ordinance and other matters properly relating thereto.

Ms Tomera told the board that Mr. Clark was to attend the meeting. He is still looking for his business license, but cannot get one since he has not paid room tax. Lander County code does not have exemption for 30 days. Ms Tomera will mail Lander County Ordinance and County Codes to Mr. Clark.

6) Discussion for possible action regarding WHPSC and other matters properly relating thereto.

Ms Tomera reported to the board it was a great race, it was well received by everyone who attended. It was attended by the biggest crowd that we have ever had, 190 people. We had people in the motels up to 20 days. The parade was great and the kids loved it.

7) Discussion for possible action regarding 2019 Chukar Tournament and other matters properly relating thereto.

Ms Tomera told the board there are 42 tickets left, we have limited dinner tickets. I have most of the supplies, still waiting for hats and shirts. Everything is coming together. Paul and I are going shopping this Saturday and Sunday. I would like to order shirts for the board, I have catalogs that everyone can look at. I will bring them around.

ADJOURNMENT

There being no more business Mr. Pierce adjourned the meeting.

Chairman of the Lander County Convention &
Tourism Authority

Attest:

Lander County Convention &
Tourism Authority Secretary

August, 2019

Lander County Convention and Tourism Authority met in regular session in the Community Meeting Room of the Lander County Courthouse in Battle Mountain, Nevada on August 20, 2019, at 6:00 P.M.

*Approved
9-17-19*

Grady Pierce, Chairman
Kathy Ancho, Commissioner
Marcia Meyer, Board Member
Paula Tomera, Executive Director
Rebecca Murphy, Secretary

The meeting was called to order by Mr. Pierce.

Pledge of Allegiance led by Mr. Pierce.

Let the record reflect three board members in attendance for board meeting. Mr. Ripley and Mr. Kelley both absent.

APPROVAL OF AGENDA NOTICE

Ms Meyer moved to approve the agenda notice as posted, seconded by Ms Ancho. The motion was voted and carried unanimously.

APPROVAL & ACCEPTANCE OF MINUTES

Ms Ancho moved to approve the minutes for the regular meetings of June 18, 2019 and July 16, 2019, seconded by Ms Meyer. The motion was voted and carried unanimously.

BOARD MEMBERS REPORTS-Agenda recommendations for next meeting.

Nothing at this time.

PAYMENT OF BILLS

The Board reviewed the following bills presented for payment:

Becky:

1. Saunders in the amount of \$2,000.00.

Ms Meyer made a motion to approve the payment of bills in the amount of \$2,000.00, seconded by Ms Ancho. The motion was voted and carried unanimously.

REVIEW OF BUDGET

The cash balances in the funds Austin#45 \$235,685.76 and Battle Mountain #46 \$868,458.82.

CORRESPONDENCE

Nothing at this time.

PUBLIC COMMENT-For non-agendized items only.

Nothing at this time.

EXECUTIVE DIRECTORS REPORT

Nothing at this time.

1) **Discuss & approve/disapprove Room Tax Reports to be amended for:**

A. June 2019

Ms Meyer made a motion to approve the room tax report, seconded by Ms Ancho. The motion was voted and carried unanimously.

2) **Discuss & approve/disapprove Room Tax Reports to be amended for:**

A. July 2019

Ms Meyer made a motion to approve the room tax report, to be amended, seconded by Ms Ancho. The motion was voted and carried unanimously. It was also reported that Patsy Waits closed her business.

3) **Discussion for possible action regarding delinquent room tax reports and penalty invoices and other matters properly relating thereto.**

Ms Tomera will call Angie Gonzalez to see about the reporting on the race track.

4) **Discussion for possible action regarding WHPSC and other matters properly relating thereto.**

Ms Tomera reported she had met with the first racer that had arrived in Battle Mountain, he is from Kansas, will be here for 20 days. Showed him around town and where race will take place.

Working on getting things ready for the Show & Shine, assemblies at the schools, also working on celebration for the countries that have come to the race over the years. There will be a bike parade for kids, they can decorate their bikes, we will have prizes for the best decorated bike and costumes. Purchased bandanas for momentos.

Working on agreement for racers who would like to rent kitchen at Civic Center for their meals. There will be a schedule for those who do.

We have a lot of records that have been set during the bike races over the years. Banquet will be held at the Hideaway on Saturday night. Bugle will be there to report on the race.

Working on turn around for bus.

I will be meeting with Cortez Mastos about the land purchase for the race.

5) Discussion for possible action regarding 2019 Chukar Tournament and other matters properly relating thereto.

Ms Tomera reported been working on the Chukar Tournament, purchasing of the guns. Will be going to Reno for shopping at Cabela's and Shiell's. The keg orator will be here on Thursday. Hat & t-shirts ordered should be here about September 30, 2019. Rita, at Civic Center will let us in on Monday before the Chukar Tournament, we can store some of our supplies. Looking for new games, if anyone has any ideas please let me know. We could use new games for Friday night, that would bring in extra revenue. Looking at getting new shirts for board members for the tournament. We have the side by side 2019 Polaris, limited edition, extra features. I will display it in front of office.

Working on volunteers, things looking good.

ADJOURNMENT

There being no more business Mr. Pierce adjourned the meeting.

Chairman of the Lander County Convention &
Tourism Authority

Attest:

Lander County Convention &
Tourism Authority Secretary

July, 2019

Approved
8-20-19

Lander County Convention and Tourism Authority met in regular session in the Community Meeting Room of the Lander County Courthouse in Battle Mountain, Nevada on July 16, 2019, at 6:00 P.M.

Grady Pierce, Chairman
Rich Ripley, Vice Chairman
Kathy Ancho, Commissioner
Chad Kelley, Board Member (phone-new board member)
Paula Tomera, Executive Director
Rebecca Murphy, Secretary

The meeting was called to order by Mr. Pierce.

Pledge of Allegiance led by Mr. Pierce.

Let the record reflect four board members in attendance for board meeting. Ms Meyer absent. Chad Kelley on phone, new board member.

APPROVAL OF AGENDA NOTICE

Mr. Ripley moved to approve the agenda notice as posted, seconded by Ms Ancho. The motion was voted and carried unanimously.

APPROVAL & ACCEPTANCE OF MINUTES

There were no minutes for approval.

BOARD MEMBERS REPORTS-Agenda recommendations for next meeting.

Nothing at this time.

PAYMENT OF BILLS

The Board reviewed the following bills presented for payment:

Becky:

1. Saunders in the amount of \$2,000.00.

Paula:

1. JF Griffin Publishing in the amount of \$3,500.00.

Mr. Ripley made a motion to approve the payment of bills in the amount of \$5,500.00, seconded by Ms Ancho. The motion was voted and carried unanimously.

REVIEW OF BUDGET

Ms Tomera told the board that everything at this time looks good. We have one more month in this fiscal year, everything is good.

Cash in the Austin account fund #45 is and in the Battle Mountain fund #46 is.

CORRESPONDENCE

Ms Tomera received a letter from Patsy Waits, she wanted to let the board know she had sold her property known as the The Pony Express RV Warehouse and would not be collecting room tax any longer.

PUBLIC COMMENT-For non-agendized items only.

Nothing at this time.

EXECUTIVE DIRECTORS REPORT

Nothing at this time.

1) Discuss & approve/disapprove Room Tax Reports to be amended for:

A. May 2019

Mr. Ripley made a motion to approve the room tax report, seconded by Ms Ancho. The motion was voted and carried unanimously.

2) Discuss & approve/disapprove Room Tax Reports to be amended for:

A. June 2019

Mr. Ripley made a motion to approve the room tax report, to be amended, seconded by Ms Ancho. The motion was voted and carried unanimously.

3) Discussion for possible action regarding delinquent room tax reports and penalty invoices and other matters properly relating thereto.

Nothing at this time.

4) Discussion for possible action to approve the room tax audit for FY 2018 from Rife Silva and Associates and other matters properly relating thereto.

After some discussion by board members Mr. Ripley made a motion to approve the audit.

Mr. Ripley made a motion to accept the room tax audit for FY 2018 by Rife Silva and Associates, seconded by Ms Ancho. The motion was voted and carried unanimously.

5) Discussion only regarding grant accountability presentation from the Battle Mountain High School Rodeo Club for the 2018 grant that was awarded and other matters properly relating thereto.

Deferred till next meeting.

6) Discussion for possible action to approve a grant request from the Battle Mountain High School Rodeo Club for the 2019 High School Rodeo held in Battle Mountain and other matters properly relating thereto.

Ms Tomera told the board, they are asking for \$3,860 for their saddles. If approved they will put LCC&TA logo on saddles.

Mr. Ripley made a motion to approve the grant request from the Battle Mountain High School Rodeo Club for the 2019 year in the amount of \$3,860, seconded by Ms Ancho. The motion was voted and carried unanimously.

7) Discussion for possible action to approve a room tax license to a business previously known as The Battle Mountain Properties and other matters properly relating thereto.

Ms Tomera told the board at this time they do not have their business license with Lander County, but they are working on it. The paper they needed was not notarized. Nav, owner of the property was on the phone with the board, said hopefully everything should be good now, so hopefully going forward everything should be ok. There were concern about the property being run down, we are working on that and as far as the room tax there will not be an issue with that, it will be on time.

Mr. Ripley made a motion to approve the room tax license for the Battle Mountain Inn, LLC contingent on them getting their Lander County business license, seconded by Ms Ancho. The motion was voted and carried unanimously.

8) Discussion for possible action regarding WHPSC and other matters properly relating thereto.

I have put a request in to the governor's office to get a proclamation for the celebration of the 20th Anniversary of the WHPSC, I was told it could take up to 4 to 6 weeks. I am in the process of ordering the commemorative pins for the celebration. I have been working with Al and Alice on the banquet, still not sure what is going on with that. The other issue is, are we going to be charged to use the Civic Center. We support this event, it is not ours technically. This will have to be addressed soon. We last year provided all the cleaning of the Civic Center. I have Maria this year cleaning the building. I will be doing a schedule for the teams at the Civic Center, so one is not using it longer than another. They will have two options, give me a deposit, or hire someone to clean up after them. They need to be a little bit more respectful. We got approved last year for a grant for advertising. We bought air time on two Reno stations and we have a variety of schedules. We hope this will bring in more people from the Reno area.

9) Discussion for possible action regarding 2019 Chukar Tournament and other matters properly relating thereto.

Ms Tomera told the board I have started looking at guns. We do have a list started. We have increased some of the prizes on the guns just so we can get more people to play. We have a great reputation on the prizes we have, we are the best around for prizes. We would like to try some different games, something more different and creative, if anyone can think of anything please let me know. This year I would like to go with the same Side by Side we had last year, I would like to get in the flat black with red interior to go along with our colors for this year. I would like to sell beer mugs this year, with extra tickets in them. We have different mugs for our sponsors. We are also going to sell shot glasses this year. I have got the price to where we should make about \$2.50 on each one. They buy the shot glass with a shot in it. The shot glass would cost \$10.00. We will be getting our t-shirts and hats. We will do the customized cooler. A suggestion was to have laptop and two screens in back to type in the number of the tickets so it would be easier for everyone to hear and see. Have not been able to find a dog as of yet. Our Chukar Tournament this year is November 2, 2019.

ADJOURNMENT

There being no more business Mr. Pierce adjourned the meeting.

Chairman of the Lander County Convention &
Tourism Authority

Attest:

Lander County Convention &
Tourism Authority Secretary