

Lander County Convention and Tourism Authority met in regular session in the Community Meeting Room of the Lander County Courthouse in Battle Mountain, Nevada on March 21, 2023 at 5:00 P.M.

Rich Ripley, Chairman
Mitsell Lanham, Vice Chair-telephone
Kathy Ancho, Commissioner-telephone
Shar Peterson, Board Member
Paula Tomera, Executive Director
Rebecca Murphy, Secretary

The meeting was called to order by Mr. Ripley.

Pledge of Allegiance led by Mr. Ripley.

Let the record reflect four board members present for meeting. Mr. Moreno absent. Ms Ancho and Ms Lanham on telephone.

APPROVAL OF AGENDA

Ms Ancho moved to approve the agenda notice as posted, seconded by Ms Peterson. The motion was voted and carried unanimously.

APPROVAL & ACCEPTANCE OF MINUTES

Ms Ancho moved to approve the minutes of February 21, 2023 meeting, seconded by Ms Peterson. The motion was voted and carried unanimously.

BOARD MEMBERS REPORTS-Agenda recommendations for next meeting.

Nothing at this time.

PAYMENT OF BILLS

Ms Tomera presented bills for payment.

1. Paula Tomera in the amount of \$64.88.

Ms Ancho made a motion to pay the bills in the amount of \$64.88, seconded by Ms Peterson. The motion was voted and carried unanimously.

REVIEW OF BUDGET

The cash balances in the funds Austin#45 \$377,494.74 and Battle Mountain #46 \$1,059,549.11.

CORRESPONDENCE

Ms Tomera told the board she received a letter from the Treasurer, Justi Johnson, at the commission meeting there was a limit of \$3,500 put on the credit cards. There could be an increase once a year.

PUBLIC COMMENT-For non-agendized items only

Nothing at this time.

EXECUTIVE DIRECTORS REPORT

Ms Tomera reported the EPA was here checking out the Lemaire Building and the lot next door. There is mold in the building, lead on the outside of the building and the roof is in terrible shape. There are holes in the roof, need to be closed. The historical doors and windows have lead. They also checked out the lot next door, they found two gas tanks that are buried. They will give us a report on the tanks and how to proceed with that.

We also need an outline on the construction for Pete. He will help us proceed on how we get an engineer and how to fill out paper work for construction.

1) Discuss & approve/disapprove Room Tax Reports for:

A. August 2022

Ms Lanham made a motion to approve the room tax report for August 2022, seconded by Ms Ancho. The motion was voted and carried unanimously.

2) Discussion for possible action regarding delinquent room tax reports and penalty invoices and other matters properly relating thereto.

Letters will be written to the Cozy Mountain Motel for late fees and also to Quintero Mobile Home Park, have not received his room tax for months of January, February and March.

3) Discussion for possible action regarding selection of auditor for LCCAT and other matters properly relating thereto.

Ms Tomera told the board she feels they should look for other auditors. She has been looking around for other firms. The current auditor is not doing the job. She has also written an extension letter on choosing an auditor, we need to pick 2 by end of the month. Mr. Ripley to sign.

This will give us time to find another auditor.

4) Discussion for possible action regarding the FY 23-24 Budget and other matters properly relating thereto.

Ms Tomera told the board that the budget for Austin is done. I have increased the room tax in the budget a bit higher. We still have the lease from the clinic, the amount for that is \$3,600. I have changed the legal fees line item to Professional Services. The advertising line I have adjusted a little bit.

The Battle Mountain budget, the million dollars we received I am putting into the Professional Services line. I also included \$5,000 for the wild life project and billboard for museum for \$6,900. I am also writing grants for any monies that we can get for advertising or anything else we might need. They are getting very picky about money for advertising, you have to give them exact figures for billboards.

ADJOURNMENT

There being no more business Mr. Ripley adjourned the meeting.

Chairman of the Lander County Convention &
Tourism Authority

Attest:

Lander County Convention &
Tourism Authority Secretary